

## REQUEST FOR EXPRESSION OF INTEREST FOR

### *Consultancy Services for the Conduct of Vulnerability Assessment and Penetration Testing*

*(Bid Reference No.ITB-ITD-009-27-04-2023)*

1. The **UCPB Savings, Inc. (UCPBS)**, through the **Approved Corporate Budget of 2023**, intends to apply the sum of **One Million Seven Hundred Thousand Pesos Only (Php1, 700,000.00)**, inclusive of all applicable taxes and other charges, including insurance coverage (if applicable) being the **Approved Budget for the Contract (ABC)** to payments under the contract for the **Consultancy Services for the Conduct of Vulnerability Assessment and Penetration Testing**. Bids received in excess of the ABC shall be automatically rejected at the opening of financial proposals.
2. The **UCPB Savings, Inc. (UCPBS)**, now calls for the submission of eligibility documents for the **Consultancy Services for the Conduct of Vulnerability Assessment and Penetration Testing**. Eligibility documents of interested Consultants must be duly received by the BAC Secretariat on or before **May 19, 2023/Friday, 11:30am** at 2<sup>nd</sup> Floor, Procurement/ BAC Secretariat Office, Overseas Filipino Bank Center Building, 1000 Liwasang Bonifacio, Barangay 656-A, Instramuros, 1000 Manila City, Philippines. Applications for eligibility will be evaluated based on a non-discretionary “pass/fail” criterion.
3. Eligibility Check and Shortlisting of Bidders will be on **May 19, 2023/Friday, 2:30pm** via MS Teams.
4. Interested bidders may obtain further information from **UCPB Savings, Inc. (UCPBS)**, and inspect the Bidding Documents at the address given below during office hours from 8:30AM to 3:00PM.
5. A complete set of Bidding Documents may be bought and acquired by shortlisted Bidders on **May 22, 2023 to May 29, 2023** from **8:30AM to 3:00PM**, from the address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of **Five Thousand Pesos Only (Php5,000.00)**.

Instructions to bidders on payment of bid documents:

- a. The payment for the bid documents shall be made at the UCPB Savings Kalayaan Branch, 106 Neptune Street, Kalayaan Avenue corner Makati Avenue, Makati City or UCPB Savings Rizal Avenue Branch, Unit 201-203 Tan Han Chi Place, 1558 Rizal Avenue corner Mayhaligue Street, Sta. Cruz, Manila. It shall be received by the Senior Teller or Branch Officer.

- b. The mode of payment shall be strictly limited to Cash or Manager's/ Cashier's Check payable to UCPB Savings (UCPBS). Personal checks shall not be accepted.
- c. The Bidder is required to enclose the cover page of this Invitation to Bid (ITB) in order to properly determine which bid document, the bidder is paying for.
- d. The Bidder shall be issued a validated official receipt (OR), a copy of which should be provided to BAC Secretariat upon submission of the bid documents.

It may also be downloaded free of charge from the website of the Philippine Government Electronic Procurement System (PhilGEPS) and the website of the Procuring Entity, provided that Bidders shall pay the applicable fee for the Bidding Documents not later than the submission of their bids.

6. The BAC shall draw up the short list of Consultants from those who have submitted Expression of Interest, including the eligibility documents, and have been determined as eligible in accordance with the provisions of Republic Act 9184 (RA 9184), otherwise known as the "Government Procurement Reform Act", and its Implementing Rules and Regulations (IRR). The short list shall consist of Top 5 prospective bidders, from the highest rated bidders, provided they meet the minimum qualifications and the minimum total weighted rating of 70%. Refer to Annex A for the detailed criteria and rating system of eligibility and shortlisting.

CRITERIA		WEIGHT
<b>I.</b>	<b>Applicable Experience of the Third-Party Consultant</b>	<b>40%</b>
	a. Year of experience in the business/ track record as an IT Security providing services in Vulnerability Assessment and Penetration Testing (VA/PT)	15%
	b. Number of successfully completed VA/PT contracts within the last five (5) years	15%
	c. Contract value of the largest completed VA/PT contract within the last (5) years	10%
<b>II.</b>	<b>Qualification of Personnel to be Assigned to the Project</b>	<b>50%</b>
	Qualification of Key Personnel (with Professional Licenses, Certificates, and other credentials in the field of IT Security/ VA/PT)	
	a. Overall Project Manager	15%
	b. Technical Personnel	35%
<b>III.</b>	<b>Current Workload Relative to Capacity of the Third-Party Consultant</b>	<b>10%</b>
	Number of ongoing VA/PT contracts	10%
<b>TOTAL:</b>		<b>100%</b>

7. *Bidding will be conducted through open competitive bidding procedures using non-discretionary "pass/fail" criterion as specified in the IRR of RA 9184.*

Bidding is restricted to Filipino citizens/sole proprietorships, cooperatives, and partnerships or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines.



8. The Procuring Entity shall evaluate bids using the **Quality-Cost Based Evaluation/Selection (QCBE/QCBS)**, procedure. The technical proposal (70%) together with the financial proposal (30%) shall be considered in the ranking of bidders.

The technical proposals shall be evaluated first using the criteria below. The financial proposals of the bidders who meet the minimum technical score **[total weighted score of 80%]** shall then be opened. Refer to **Annex B** for the detailed criteria and rating system for **Technical Evaluation** and **Annex C** for the **Financial Evaluation Procedure**.

The BAC shall rank the bidders in descending order based on the combined numerical ratings of their technical and financial proposals and identify the Highest Rated Bid (HRB). Ratings shall be subject to the approval of the HoPE through the BAC. After approval by the HoPE of the Highest Rated Bid, the BAC shall notify and invite the bidder with the Highest Rated Bid for Negotiation.

Criteria	Basis	% Weight
<b>Technical Criteria</b>		<b>70%</b>
Experience and capability of the firm	Records of previous engagement, quality, and extensive knowledge on the conduct of vulnerability assessment and penetration testing	15%
Applicable years of relevant experience of the firm	Experience similar or related to the project, following industry standard approach and methodology in conducting vulnerability assessment and penetration testing	15%
Quality of personnel to be assigned to the project	<p>Team must comprise of One (1) Project Lead / Manager and preferably three (3) Technical Team members with expertise in network, server, application systems and information security and other computer controls.</p> <p>Each Technical Team Member, aside from providing any certificate or proof in each field of expertise. Must also submit at least two (2) certification/ accreditation from the ff.</p> <ul style="list-style-type: none"> <li>• CREST (The Council for Registered Ethical Security Testers)</li> <li>• CEH (Certified Ethical Hacker)</li> <li>• OSCP (Offensive Security Certified Professional)</li> <li>• GIAC (Global Information Assurance Certification)</li> <li>• CISSP Certified Information Systems Security Professional</li> <li>• CHFI (Computer Hacking Forensic Investigator)</li> <li>• Certified Information Security Manager (CISM)</li> <li>• CompTIA PenTest+</li> </ul>	30%

Plan of approach and methodology	Approach and methodology shall be aligned with the SOW. The Consultant must take into consideration the business continuity while planning the testing of vulnerabilities identified.	10%
<b>Financial Proposal</b>		<b>30%</b>
Project Cost	The cost will be an important consideration in the selection, although it will not be the sole determining factor	30%
<b>TOTAL PERCENTAGE (%)</b>		<b>100%</b>

9. The contract shall be completed within four (4) months upon acceptance by UCPBS of the final VA/PT Assessment Methodology or such other time period as parties may agree in writing.
10. The **UCPB Savings (UCPBS)** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Section 41 of RA 9184 and its IRR, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**Mr. Dronnel A. Espina**

BAC Secretariat

**UCPB Savings, Inc.**

2<sup>nd</sup> Floor, Overseas Filipino Bank Center Building

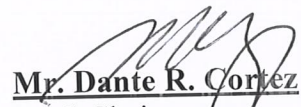
1000 Liwasang Bonifacio, Barangay 656-A, Intramuros, 1000 Manila City

Trunkline number: (+632) 8555-1018 local 1005

E-mail address: [bacsecretariat@ucpbsavings.com](mailto:bacsecretariat@ucpbsavings.com)

Website: [www.ucpbsavings.com](http://www.ucpbsavings.com)

[Date of Issue]

  
**Mr. Dante R. Cortez**  
 BAC Chairperson  
 UCPB Savings, Inc.