

REQUEST FOR QUOTATION
(Negotiated Procurement-Two Failed Biddings)

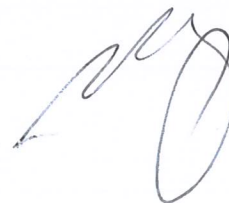
SUPPLY AND DELIVERY OF COMMON OFFICE SUPPLIES AND EQUIPMENT
FOR LOT ONE (1) REQUIREMENTS
(FIRST TRANCHE FOR Y2023)

1. In view of the two (2) failed biddings, the United Coconut Planters Bank Savings, Inc. (UCPB Savings, Inc.), through its Bids and Awards Committee (BAC), invites PhilGEPS registered suppliers to participate in the Negotiated Procurement of **Supply and Delivery of Common Office Supplies and Equipment for Lot One (1) Requirements (First Tranche for Y2023)**, in accordance with Section 53.1 of the 2016 Revised Implementing Rules and Regulations (RIRR) of the Republic Act No. 9184.
2. The UCPB Savings, Inc., through the Corporate Budget FY 2023, applied the sum of **One Million Two Hundred Seventy-Four Thousand Seven Hundred Thirty-One Pesos Only (Php1,274,731.00)**, inclusive of all applicable taxes for Lot 1 office supplies and equipment requirements. A portion of the budget shall apply to the procurement specified below;

LOT NO.	DESCRIPTION	QNTY	UOM	ABC
1	Supply and Delivery of Printer Consumables for Lot One (1) Requirements	1	lot	Php1,274,731.00
	TOTAL			Php1,274,731.00

3. The schedule of activities are as follows:

Activities	Schedule	Venue
Availability of Request for Quotation, and Other Documents	Starting 13 July 2023 8:00 to 5:00 PM	<i>UCPB Savings, Inc., 2nd Floor, Overseas Filipino (OF) Bank Building, 1000 Liwasang Bonifacio, Intramuros, Barangay 656-A, 1000 Manila City, Philippines</i> <i>Or through:</i> <i>videoconferencing via Microsoft Teams using this link: _____</i>
Pre-Negotiation Conference	21 July 2023; 1:30 PM	
Submission and Opening of Final Offer, Technical, and Financial Documents	11:30am of 28 July 2023 for Submission ; 1:30pm of 28 July 2023 for Proposal Opening	
Contract Negotiation with the LCB or NOA	4 August 2023, 1:30PM	



4. Pre-negotiation will be conducted on 21 July 2023; 1:30PM to further discuss the technical and financial requirements of the project via **MS Teams**.
5. Submission and Opening of quotations, technical, and financial documents shall be held at the *UCPB Savings, Inc., 2nd Floor, Overseas Filipino (OF) Bank Building, 1000 Liwasang Bonifacio, Intramuros, Barangay 656-A, 1000 Manila City, Philippines*, on the date and time indicated above. Late Bids shall not be accepted.
6. The complete set of documents may also be obtained at the BAC Secretariat, *UCPB Savings, Inc., 2nd Floor, Overseas Filipino (OF) Bank Building, 1000 Liwasang Bonifacio, Intramuros, Barangay 656-A, 1000 Manila City, Philippines*. Bidders that have previously purchased bid documents are no longer required to purchase the biddocuments again. However, new suppliers which did not purchase the bidding documents in the previous failed biddings may join provided that they shall pay the applicable fee of **Php5,000.00**, not later than the deadline for submission of Final Offer as indicated above. Proof of payment shall be presented, physically or through facsimile/email, on or before deadline for submission and opening of bids.
7. The UCPB Savings, Inc. reserves the right to reject any and all quotations/proposals, or declare a failure of negotiation process, or not award the contract at any time, and makes no assurance that the contract shall be entered into as a result of this invitation without thereby incurring any liability in accordance with Republic Act No. 9184 and its Revised Implementing Rules and Regulations.
8. Interested Suppliers may obtain further information from:

UCPB SAVINGS, INC.

BAC Secretariat

*2nd Floor, Overseas Filipino (OF) Bank Building,
1000 Liwasang Bonifacio, Intramuros, Barangay
656-A, 1000 Manila City, Philippines*

Tel No.: (+632) 8555-1018 local 1043

Email Address: bacsecretariat@ucpbsavings.com


DANTE R. CORTEZ
BAC Chairperson